

2025-2026 Identity Statement Worksheet

Your application for financial aid was selected for review in a process called “verification.” The Financial Aid Office is required to compare your FAFSA with the information you provide on this worksheet and other financial documents. If there are differences between your application information and the documents you submit, your application may need to be corrected. If the corrections result in a change to your financial aid award, we will send you a revised offer letter within two weeks of completing the verification.

The student must appear in person at Holy Family University to verify their identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport. The institution will maintain a copy of the student’s photo ID that is annotated by the institution with the date it was received and reviewed and the name of the official at the institution authorized to receive and review the student’s ID.

(Student’s Signature) (Date) (Student’s ID Number)

Document Received by (Holy Family Employee): _____ **Date:** _____

If the student is unable to appear in person at Holy Family University to verify their identity, there are two options.

- 1) Contact the financial aid office to schedule a video call to present an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport to a financial aid staff member. This form will also need to be completed and sent via email during the call (or uploaded to Self-Service during the call). The staff person will take a screenshot of the valid document, so it must be clear and legible when presented on camera.
- 2) If you are not able to schedule a video call, you must provide the institution with a copy of the unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport; and also provide the following notarized statement after presenting the valid document to a notary. The second option requires you to mail this completed and notarized form, along with a copy of the valid id, to the financial aid office. Since the form must be mailed, it may delay the processing of your financial aid.

(Student’s Signature) (Date) (Student’s ID Number)

Notary’s Certificate of Acknowledgement

State of _____

City/County of _____

On _____, before me, _____,

(Date) (Notary’s name)

personally appeared, _____, and proved to me

(Printed name of signer)

because of satisfactory evidence of identification _____

(Type of unexpired government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

(seal)

(Notary signature)

My commission expires on _____(Date)