Calendar for Institutional Effectiveness: Academic Years 2024-2025 to 2026-2027

Holy Family University Office of Institutional Effectiveness*

2025-05-23

Middle States Commission on Higher Education (MSCHE) Countdown

Holy Family University's most recent reaffirmation from MSCHE was in 2021, with its next self-study evaluation scheduled for the 2028-2029 academic year. Below are tentative steps designed to map out Holy Family's course to reaccreditation.

- November 2024 - March 2025
    - Evidence Expectations Gap Analysis
- March 2025 - May 2025
    - Check of all Evidence Expected; ensure all gaps are resolved
    - Review items needed for self-study design
    - Review tech needs and inform IT
- May 2025 - August 2025
    - Consideration of members of self-study steering committee
        * Chair and Co-chair for each standard (one faculty, one administrator)
    - Consideration of members of each self-study subcommittee
    - Plan data repository of evidence and narratives
- End of August 2025
    - Final appointment of self-study steering committee
    - Appointment of members of each subcommittee
    - Begin design of Self-study website
- September 2025 (approx.)
    - Self-study Institute

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*Holy Family University's Office of Institutional Effectiveness is comprised of Mr. Mark Green, Associate Vice President of Institutional Effectiveness, IT, and Innovation, Dr. Bernice Purcell, Director of University Assessment, and Dr. Colin Emrich, Associate Director of Institutional Effectiveness. For questions regarding the contents of this document, please contact Dr. Emrich at cemrich@holyfamily.edu.

Academic Year 2024-2025

Assessment

Fall 2024

- Updates to Holy Family's Higher Education Opportunity Act of 2008 (HEOA) website
  - Each department reviews their relevant items and provides updates as needed
  - Updates begin in August, HEOA website update deadline is November 30
- Beginning of Assessment Reviews
  - Reviews are administered monthly to Assessment Teams, starting in October
  - Assessment plans are reviewed, and feedback is provided to those who submitted the assessment reports
  - Feedback is meant to inform the next cycle's Assessment Report
- Beginning of Data Collection, Analysis, and Action Plan Development
  - Assessment data is collected in accordance with the Assessment Plan and an Action Plan is established based on results and analysis
    * Academic Programs Timeline: October 2024 - May 2025
    * Administrative Units Timeline: October 2024 - August 2025

Spring 2025

- Continuation of Assessment Reviews

  - Final reviews are administered to Assessment Teams in March

- Continuation of Data Collection, Analysis, and Action Plan Development for Academic Program and Unit Assessment Reports

- Submission of finalized Academic Program Reports

  - Academic Programs Deadline: May 23, 2025
  - Final Assessment Reports include Mission, Outcomes, Measures, Results, Analysis, and Action Plans for the Academic Year being reported
    * Mission, Outcomes, and Measures are also reported for the subsequent assessment cycle

Summer 2025

- Submission of finalized Unit Assessment Reports
  - Administrative Units Deadline: August 15, 2025
  - Final Assessment Reports include Mission, Outcomes, Measures, Results, Analysis, and Action Plans for the Academic Year being reported
    * Mission, Outcomes, and Measures are also reported for the subsequent assessment cycle
- Assessment Day
  - August 2025

Institutional Research

Fall 2024

- Update Course Evaluations Dashboard for Deans and Vice President of Academic Affairs
- Beginning College Survey of Student Engagement (BCSSE) Survey
    - New Student Check-In Survey
- Fall Integrated Postsecondary Education Data System (IPEDS) Surveys
    - Institutional Characteristics
    - Cost I
    - Completions
    - 12-Month Enrollment
- Annual Survey of Educational Programs Survey (ASEP)
- Association for Independent Colleges and Universities of Pennsylvania (AICUP) Surveys
    - Freshman Admissions
    - Freshman Financial Aid
    - Undergraduate Financial Aid
- Financial Value Transparency + Gainful Employment Surveys

Spring 2025

- Update Course Evaluations Dashboard for Deans and Vice President of Academic Affairs
- Winter IPEDS
    - Student Financial Aid
    - Cost II
    - Graduation Rates
    - 200% Graduation Rates
    - Admissions
    - Outcome Measures
- Spring IPEDS
    - Fall Enrollment
    - Finance (done by Finance)
    - Human Resources (done by HR)
    - Academic Libraries (done by Library)
- Common Data Set
- Senior Exit Survey
- Recent Alumni Survey (requires Advancement collaboration)
- Open Doors International Student Census
- Association for Independent Colleges and Universities of Pennsylvania (AICUP) Surveys
    - Financial Analysis and Trends

- Tuition and Fees

Summer 2025

- Update Course Evaluations Dashboard for Deans and Vice President of Academic Affairs

- University Fact Book Annual Update

- Holy Family Historical Record Annual Update

- National Council for State Authorization Reciprocity Agreements (NC-SARA) Surveys

  - Exclusively Distance Education Enrollment
  - Out-of-State Learning Placements

- Middle States Commission on Higher Education (MSCHE) Annual Institutional Update

- U.S. News and World Report Best Colleges Survey

  - Main Survey
  - Financial Aid Survey

- NCAA Enrollment & Graduation Rates Survey

- Higher Education Opportunity Act (HEOA) Updates

- Military Friendly Survey

Academic Year 2025-2026

Assessment

Fall 2025

- Updates to Holy Family's Higher Education Opportunity Act of 2008 (HEOA) website
  - Each department reviews their relevant items and provides updates as needed
  - Updates begin in August, HEOA website update deadline is November 30
- Beginning of Assessment Reviews
  - Reviews are administered monthly to Assessment Teams, starting in October
  - Assessment plans are reviewed, and feedback is provided to those who submitted the assessment reports
  - Feedback is meant to inform the next cycle's Assessment Report
- Beginning of Data Collection, Analysis, and Action Plan Development
  - Assessment data is collected in accordance with the Assessment Plan and an Action Plan is established based on results and analysis
    * Academic Programs Timeline: October 2025 - May 2026
    * Administrative Units Timeline: October 2025 - August 2026

Spring 2026

- Continuation of Assessment Reviews

  - Final reviews are administered to Assessment Teams in March

- Continuation of Data Collection, Analysis, and Action Plan Development for Academic Program and Unit Assessment Reports

- Submission of finalized Academic Program Reports

  - Academic Programs Deadline: May 22, 2026
  - Final Assessment Reports include Mission, Outcomes, Measures, Results, Analysis, and Action Plans for the Academic Year being reported
    * Mission, Outcomes, and Measures are also reported for the subsequent assessment cycle

Summer 2026

- Submission of finalized Unit Assessment Reports
  - Administrative Units Deadline: August 14, 2026
  - Final Assessment Reports include Mission, Outcomes, Measures, Results, Analysis, and Action Plans for the Academic Year being reported
    * Mission, Outcomes, and Measures are also reported for the subsequent assessment cycle
- Assessment Day
  - August 2026

Institutional Research

Fall 2025

- Update Course Evaluations Dashboard for Deans and Vice President of Academic Affairs
- Beginning College Survey of Student Engagement (BCSSE) Survey
    - New Student Check-In Survey
- Fall Integrated Postsecondary Education Data System (IPEDS) Surveys
    - Institutional Characteristics
    - Cost I
    - Completions
    - 12-Month Enrollment
- Annual Survey of Educational Programs Survey (ASEP)
- Association for Independent Colleges and Universities of Pennsylvania (AICUP) Surveys
    - Freshman Admissions
    - Freshman Financial Aid
    - Undergraduate Financial Aid
- Financial Value Transparency + Gainful Employment Surveys

Spring 2026

- Update Course Evaluations Dashboard for Deans and Vice President of Academic Affairs
- Winter IPEDS
    - Student Financial Aid
    - Cost II
    - Graduation Rates
    - 200% Graduation Rates
    - Admissions
    - Outcome Measures
- Spring IPEDS
    - Fall Enrollment
    - Finance (done by Finance)
    - Human Resources (done by HR)
    - Academic Libraries (done by Library)
- Common Data Set
- Senior Exit Survey
- Recent Alumni Survey (requires Advancement collaboration)
- Open Doors International Student Census
- Association for Independent Colleges and Universities of Pennsylvania (AICUP) Surveys
    - Financial Analysis and Trends

- – Tuition and Fees
- *National Survey of Student Engagement (NSSE) (done even year Springs)*

Summer 2026

- Update Course Evaluations Dashboard for Deans and Vice President of Academic Affairs
- University Fact Book Annual Update
- Holy Family Historical Record Annual Update
- National Council for State Authorization Reciprocity Agreements (NC-SARA) Surveys
  - – Exclusively Distance Education Enrollment
  - – Out-of-State Learning Placements
- Middle States Commission on Higher Education (MSCHE) Annual Institutional Update
- U.S. News and World Report Best Colleges Survey
  - – Main Survey
  - – Financial Aid Survey
- NCAA Enrollment & Graduation Rates Survey
- Higher Education Opportunity Act (HEOA) Updates
- Military Friendly Survey

Academic Year 2026-2027

Assessment

Fall 2026

- Updates to Holy Family's Higher Education Opportunity Act of 2008 (HEOA) website
  - Each department reviews their relevant items and provides updates as needed
  - Updates begin in August, HEOA website update deadline is November 30
- Beginning of Assessment Reviews
  - Reviews are administered monthly to Assessment Teams, starting in October
  - Assessment plans are reviewed, and feedback is provided to those who submitted the assessment reports
  - Feedback is meant to inform the next cycle's Assessment Report
- Beginning of Data Collection, Analysis, and Action Plan Development
  - Assessment data is collected in accordance with the Assessment Plan and an Action Plan is established based on results and analysis
    * Academic Programs Timeline: October 2026 - May 2027
    * Administrative Units Timeline: October 2026 - August 2027

Spring 2027

- Continuation of Assessment Reviews

  - Final reviews are administered to Assessment Teams in March

- Continuation of Data Collection, Analysis, and Action Plan Development for Academic Program and Unit Assessment Reports

- Submission of finalized Academic Program Reports

  - Academic Programs Deadline: May 21, 2027
  - Final Assessment Reports include Mission, Outcomes, Measures, Results, Analysis, and Action Plans for the Academic Year being reported
    * Mission, Outcomes, and Measures are also reported for the subsequent assessment cycle

Summer 2027

- Submission of finalized Unit Assessment Reports
  - Administrative Units Deadline: August 13, 2027
  - Final Assessment Reports include Mission, Outcomes, Measures, Results, Analysis, and Action Plans for the Academic Year being reported
    * Mission, Outcomes, and Measures are also reported for the subsequent assessment cycle
- Assessment Day
  - August 2026

Institutional Research

Fall 2026

- Update Course Evaluations Dashboard for Deans and Vice President of Academic Affairs
- Beginning College Survey of Student Engagement (BCSSE) Survey
    - New Student Check-In Survey
- Fall Integrated Postsecondary Education Data System (IPEDS) Surveys
    - Institutional Characteristics
    - Cost I
    - Completions
    - 12-Month Enrollment
- Annual Survey of Educational Programs Survey (ASEP)
- Association for Independent Colleges and Universities of Pennsylvania (AICUP) Surveys
    - Freshman Admissions
    - Freshman Financial Aid
    - Undergraduate Financial Aid
- Financial Value Transparency + Gainful Employment Surveys

Spring 2027

- Update Course Evaluations Dashboard for Deans and Vice President of Academic Affairs
- Winter IPEDS
    - Student Financial Aid
    - Cost II
    - Graduation Rates
    - 200% Graduation Rates
    - Admissions
    - Outcome Measures
- Spring IPEDS
    - Fall Enrollment
    - Finance (done by Finance)
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- Common Data Set
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- Open Doors International Student Census
- Association for Independent Colleges and Universities of Pennsylvania (AICUP) Surveys
    - Financial Analysis and Trends

- Tuition and Fees

Summer 2027

- Update Course Evaluations Dashboard for Deans and Vice President of Academic Affairs

- University Fact Book Annual Update

- Holy Family Historical Record Annual Update

- National Council for State Authorization Reciprocity Agreements (NC-SARA) Surveys
    - Exclusively Distance Education Enrollment
    - Out-of-State Learning Placements

- Middle States Commission on Higher Education (MSCHE) Annual Institutional Update

- U.S. News and World Report Best Colleges Survey
    - Main Survey
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- Higher Education Opportunity Act (HEOA) Updates

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