

GUIDEBOOK WELCOME: INTERNATIONAL STUDENTS AND VISITING SCHOLARS

Holy Family University offers you a warm welcome and our best wishes for a meaningful and successful stay on our campus. Over the course of your stay here at Holy Family University, the International Affairs Office (IAO) hopes to get to know you better and to become a source of information and comfort to you while you are away from home.

The International Affairs Office provides advisement on immigration regulations and procedures. The office assists students and scholars with nonimmigrant status, which includes but is not limited to visa guidance, employment authorization, travel guidelines and procedures, school transfers, Social Security applications, and extension of stay issues.

There are many benefits and restrictions associated with F-1 and J-1 student or scholar visa regulations. The International Affairs Office will assist you with understanding how the immigration regulations intersect with Holy Family University policies.

GENERAL IMMIGRATION INFORMATION

The United States, like many countries of the world, has laws and regulations regarding non-immigrants temporarily within its borders. These laws and regulations are enforced by US government agencies.

ROLES AND RESPONSIBILITIES OF US GOVERNMENT AGENCIES DEALING WITH IMMIGRATION

HOMELAND SECURITY (DHS)

The DHS is a cabinet department of the US federal government. The DHS works in the civilian sphere to protect the US within, at, and outside its borders. Its stated goal is to prepare for, prevent, and respond to domestic emergencies, and in particular, terrorism. The DHS has three agencies that currently interact with nonimmigrant students and exchange visitors on a daily basis. (www.dhs.gov)

- **IMMIGRATION AND CUSTOMS ENFORCEMENT (ICE)**
ICE'S primary mission is to promote homeland security and public safety through the criminal and civil enforcement of federal laws governing border control, customs, trade, and immigration.
(www.ice.gov)

- **UNITED STATES CITIZENSHIP AND IMMIGRATION SERVICES (USCIS)**
USCIS oversees the granting of benefits to immigrants and non-immigrants while in the United States. USCIS adjudicates nonimmigrant student applications for changes of status, reinstatements, and employment authorizations.
(www.uscis.gov)
- **CUSTOMS AND BORDER PROTECTION (CBP)**
CBP is charged with guarding the United States border. CBP is responsible for the inspection of people seeking to enter the United States. By interviewing individuals and examining the validity of their required documentation, CBP officers determine whether or not an individual may be admitted to the US at the Port of Entry.
(www.cbp.gov)

BASIC IMMIGRATION TERMS AND RELATED DOCUMENTS

SEVIS

The Student and Exchange Visitors Information System (SEVIS) is an electronic tracking system used by the US government and US universities and colleges to track foreign students. The international student advisors (DSO/ARO) must update records into SEVIS to keep the student/exchange visitor in legal status.

PASSPORT

A document issued by a government to identify a person as a citizen of a particular country, a passport allows the individual travel abroad under the protection of that country as well as reenter to his/her home country. All non-immigrants (except Canadians) are required to possess and keep current a valid passport issued by their country of citizenship. Failure to keep the passport valid renders a non-immigrant out of status and consequently ineligible for employment, extension of stay, or change of status. Questions regarding passport renewals, extensions, or replacements should be addressed to the non-immigrants embassy or consulate in the US. A passport expiration date should not be confused with the visa expiration date (indicated on the Visa page which is inside the passport). A passport expiration date should also not be confused with duration of stay found on your I-20, DS-2019, or I-94.

VISA

A visa is a stamp in the passport issued by a consular officer at a US embassy or consulate abroad that will facilitate entry into the United States for a specific purpose if presented at the port of entry along with other necessary visa documents. One cannot obtain a visa stamp within the United States. The visa has an expiration date that may

not correspond to your authorized period of stay on your form I-20 or DS-2019. A visa indicates that a consular officer (an employee of the US Department or State) has determined that the recipient is qualified to apply for admission to the United States in a particular immigration classification.

I-20

The I-20 is given to the student by a designated school officer at the time of acceptance into the university once all admission requirements are met. The student will use the I-20 to obtain an F-1/J-1 visa. The I-20 must be kept updated at all times and will be used throughout the student's duration of legal status. The I-20 must be endorsed by the designated school officer before the student leaves the country for travel.

I-94

Travel in and out of the US is recorded electronically by the Customs and Border Protection (CBP) through the I-94 Arrival/Departure Record. This important record lists your entry date, and visa status in which you were admitted to the US. The I-94 record may be required as proof of status for F-1/J-1 benefits applications, employment verification, and other official purposes. Upon arrival in the US, print a paper copy of your electronic I-94 record from the Customs and Border Protection website www.cbp.gov/I94

DS-2019

The DS-2019 (Certificate of Eligibility for Exchange Visitor J-1 Status) is the visa document that Holy Family University issued verifying admission to the University or the formal acceptance as a visiting scholar. The DS-2019 is very important because it legitimizes your presence in the US. The DS-2019 should always be kept in a secure safe place.

DURATION OF STAY

A D/S notation on an I-94 allows you to stay in the US as long as you continue your course of studies, remain in your exchange program, or qualify for employment. The D/S is the official record of your authorized length of stay in the United States.

F-1 STATUS

The F-1 visa allows an individual to enter the US as a full-time student at an accredited university. You must be enrolled in a program or course of study that culminates in a degree, diploma, or certificate. This visa status allows you to remain in the US until the completion of studies date listed on the I-20 form. To maintain full-time status, undergraduates must register for 12 credits each semester and graduate students for 9 credits each semester. F-1 status permits limited employment that includes 1) part-time work on campus that is related to student services and 2) work related to co-op, internship or practicum that has been approved and noted in SEVIS by a designated school officer in the International Affairs Office.

J-1 STATUS

The J-1 visa is a non-immigrant visa issued by the United States to exchange visitors participating in programs that promote cultural exchange. All applicants must meet eligibility criteria and be sponsored by a private sector or government program. J-1 status allows limited employment such as on campus work or Academic Training.

AMERICAN CULTURE

ADJUSTING TO A NEW CULTURE

Students, exchange visitors and their dependents entering the United States and settling in the Philadelphia area, might experience an initial culture shock or period of adjustment. Adjusting to a new culture can be a time of experiencing new customs, values, and beliefs, as you become immersed in a new culture and new language as well. Moving to the United States can be very stressful. Everything is unfamiliar; from weather, landscape, language, food, fashion, values, and customs. Many people dealing with these stressors feel some anxiety, which is normal and has been called “culture shock”.

The symptoms of culture shock will be different for each person, and can include feeling lonely or mildly depressed. Feeling stressed or irritable, and wanting to isolate from others are the common symptoms. You may feel overwhelmed trying to absorb all of the new aspects of living in this country. At times you may feel homesick and think longingly about your native country. You may even feel unsure of yourself as you try to figure out how things are done in this area of the United States.

There are stages to adjusting to a new culture, which are normal, and that most people pass through (It doesn't last forever. It just feels that way at times). These include:

- ***Everything is Just Great***
This is often called the “honeymoon phase” when everything looks wonderful and the newness of the being in the United States is exciting and pleasant. You feel excited about being here, and the new opportunities that are waiting for you.
- ***Hostility***
Problems may start occurring because of language and communication difficulties, or because of differences between your native culture and those here in the United States. You may start to feel impatient, irritable, frustrated, anxious, sad, or discontented. Americans may seem abrupt, rude, or too different from the people from your native land, and our culture may seem a mass of new rules that are difficult to learn. You may become homesick for your home country.
- ***Understanding***
At this stage, you begin to feel more “at home” and able to get around, both physically, with the language, and emotionally. You don't feel as lost and bewildered. At this point you may start comparing your old culture with your new one, and then decide which practices seem better. Usually you start to regain a

sense of humor and even laugh at some of the misunderstanding you have experienced.

- **Acceptance**

At this stage you will have a better understanding of American culture and realize that it is neither all good nor all bad. You will start to feel that you have accepted America as home, and have learned to adjust to differences in culture.

Progression through each of these stages occurs at different rates. You will respond uniquely based on your own personality and ability to cope with new experiences.

HELPFUL TIPS FOR ADJUSTMENT

Be patient with yourself while adjusting to an American way of life, and learn to utilize the resources available for the support you need. Your language class or local ethnic group can lessen loneliness as you slowly adjust.

Other ideas to help you adjust include:

- Realize that these feelings are normal. Everyone who comes to a new country and culture grows through them to some extent.
- Keep an open mind; it is natural to have preconceived ideas and beliefs that come into question while abroad.
- Athletics activities like team sports or taking walks may be helpful.
- Get involved with others to help you become more fluent in English and combat feelings of loneliness. Do not isolate yourself.
- Learn as much as you can about American culture.
- Take good care of yourself by eating nutritiously and getting plenty of rest. Exercise can help with stress reduction and help ease some of the loneliness as well.
- Set realistic goals for yourself. This can help build your confidence as you see yourself reaching towards and achieving new things in your life.
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AMERICAN VALUES

Americans are an extremely diverse population. Do not assume that all Americans are alike or think the same way. Diversity can be defined by ethnicity, natural origin, gender, religion, socio-economic status, and US regional differences.

INDIVIDUALISM

Americans value individualism and the right to free expression as guaranteed by the US Constitution. Open discussion of different beliefs and practices and questioning our beliefs and why we do things is common especially by young Americans. From an early age Americans are encouraged to shape their own opinions. American students are expected to participate in classroom discussions and share their views.

EQUALITY

Equality is an American value that goes back to the initial drafting of the Declaration of Independence in 1776. Americans who work hard and achieve their dreams are very much admired.

AMERICAN SOCIAL CUSTOMS

POLITENESS AND FORMS OF ADDRESS

Americans tend to be very open and friendly. However, do not be surprised when Americans greet you with, “Hi, how are you?” and quickly walk away. This is merely a way of being polite which Americans highly value. Any strong friendship or close relationships take time to develop, so do not be discouraged and misinterpret politeness for insecurity.

American names are written and spoken with the given name first and the family name last. The family name of John Smith is Smith. In formal setting, address men as “Mister” (Mr.), married women as “Missus” (Mrs.), and unmarried women as “Miss” “Ms.” Currently women prefer to be addressed as “Miz” (Ms. or M.) If the person has a medical degree (M.D.) or has completed a doctoral degree (Ph.D.) they will be addressed as “Doctor”. Faculty at the University may be addressed as “Professor”.

TIME

Time is high on the American values list. Being “on time” is a sign of respect because it shows consideration of other people’s time. If you are going to be late (10 or more minutes), it is common courtesy to let the other person know you will be arriving late. Time is used as the basis for organizing all the different activities that Americans are involved in, whether it is studying, playing on a sports team, volunteering or spending time with family and friends.

COMMUNICATION

Usually when Americans communicate, they are polite by speaking one at a time. Direct eye contact shows interest and attentiveness. Americans maintain a relatively large physical distance between one another during conversations or social encounters. This is called the “comfort zone or space”. It may be different for individual Americans. Do not be offended if an American takes a step back as you approach her/him in conversation.

First names are used more readily in the United States than in many other countries. It is not unusual for other students and professors to address international students by their first name and expect students to call them by their first name. It is appropriate to use first names from the first introduction if you are about the same age as the person to whom you are introduced; or when an older person requests that you address them by their first name.

GRATUITY CUSTOMS

In the United States, tips (gratuities) are not usually added to a restaurant bill, as is the custom in many other countries. When you receive services in a restaurant you are expected to leave a tip on the table. For waiters or waitresses it is customary to leave a tip equal to 15-20% of the total bill. Bartenders are given a tip that equals 10-15% of the total bill. Barbers and beauticians are tipped 15% of the bill or a least a minimum of \$1.00.

If you receive excellent service, you may leave a larger tip, and if service is poor you may leave a smaller amount. Ask if a gratuity is included in the bill, if not leave a tip on the table.

Luggage handlers at the airport or hotel are given \$1.00 per bag, and parking attendants expect at least a \$1.00 dollar tip. Taxi drivers are usually given 15% of the fare.

Federal regulations prohibit letter carriers from accepting cash gifts in any amount or gifts worth \$20.00 or more.

Bribery is unlawful in most cases. Offering a bribe to a police officer can result in your arrest.

AMERICAN CLASSROOM CULTURE

American culture extends to the educational setting of the classroom. Keep in mind, however, that every professor and class is different.

US EDUCATION IS LEARNER-CENTERED

In the US many professors will want the students themselves to be the main focus in the classroom. That means that the instructors are not the main focus, and class time will not be entirely devoted to a professor's lectures. Instead, many professors may ask the students to work together in groups in and out of class and to freely voice their thoughts when a question is posed. It is encouraged for students to ask questions and voice their thoughts in class.

ACTIVE PARTICIPATION IS EXPECTED

Professors generally expect and encourage questions and lively discussion. If the class isn't structured for questions during class time, make sure you have your questions ready to ask your professor after class, during office hours, or before the next class. There is no shame in not understanding something.

INDEPENDENT THINKING IS HIGHLY VALUED

As you pursue your studies, you should critique theories, evaluate options, formulate models, and challenge yourself. Bring your conclusions and questions to class and share your insights with your classmates and professors. Unlike some other cultures, US culture encourages people to stand out from their peers through their achievements and independent and creative thinking.

ACADEMIC HONESTY

Honesty is a critical requirement of American culture and American Colleges and Universities (ACU) standards. Universities operate on an honor system based on academic honesty. Each student oral or written submissions must reflect his/her personal understanding and work.

Forms of student submissions that are considered dishonest and unacceptable include:

- Cheating, which is having someone else write your papers, take your exams, or give you answers to tests or exams.
- Plagiarism, which is submitting someone else's work as your own.

Infractions of the standards of academic honesty, no matter how minor, are unacceptable and carry serious consequences ranging from a failing grade on a paper or exam to suspension or removal from the University.

RESPECTFUL DISAGREEMENT DURING CLASS DISCUSSION IS ACCEPTED

Always be prepared to present and defend your ideas. Always do so with respect for the ideas presented by your professor and your classmates.

INFORMALITY IS NORMAL

Students may dress casually. They may eat or drink during class if permission is granted by the instructor. Some students may be allowed to address the instructors by their first names. This behavior does not reflect a lack of respect for the instructor or the classroom experience.

AMERICAN HOLIDAYS

Holidays are important to Americans and include national observance as well as local celebrations. The University calendar list all holidays recognized by the government as legal holidays, and also special days of religious observance or of importance to Holy Family University. Classes are not held on Thanksgiving Day, Christmas Day, New Year's Day, Good Friday, Easter, Memorial Day, and Independence Day.

NATIONAL HOLIDAYS

New Year's Day – celebrated on January 1st

Martin Luther King Jr. Day – celebrated on the 3rd Monday in January

Presidents' Day – celebrated on the 3rd Monday in February
Good Friday and Easter Sunday – celebrated in early spring
Memorial Day – celebrated on the 4th Monday in May
Independence Day – celebrated on July 4th
Labor Day – celebrated on the 1st Monday in September
Columbus Day – celebrated on the 2nd Monday of October
Halloween – celebrated on October 31st
Veterans' Day – celebrated on November 11th
Thanksgiving Day – celebrated on the 4th Thursday of November
Christmas Day – celebrated on December 25th

SPECIAL CAMPUS EVENTS AND CELEBRATIONS

Family Weekend – celebrated in early September
Constitution Day – celebrated on September 17th
International Day – celebrated in early November
Christmas Rose – celebrated in early December before final exams
Charter Day – celebrated on February 11th during Charter Week
Spring Break – celebrated in March and classes are not in session this week

WEATHER AND CLOTHING

Philadelphia falls in the humid subtropical climate zone. Summers are typically hot and somewhat muggy, fall and spring seasons are generally mild, and winter is cold. Snowfall is variable, some winters with moderate snow falls and others with significant snowstorms. Philadelphia's coldest month is January, and the warmest months are July and August.

Students and exchange visitors arriving in late August or early September should have light medium weight clothing with sweaters and light jackets. Warm coats, hats, gloves, and boots are needed for the winter months (December thru March). Spring (March thru early June) is similar to autumn months (September thru early December) with cool mornings and evenings and warm days. Clothing stores with reasonably priced clothing and footwear are readily available near the campus.

CROSS-CULTURAL ACTIVITIES

Holy family University offers numerous cross-cultural activities and experiences to broaden the cultural understanding of international students, visiting scholars and researchers. Programs of general interest include intercollegiate and intramural sporting events, weekend social events, and cultural events. The University's international community is invited to participate in these

experiences based on interest, talents, preferences, and schedules. Dependents of international visitors are encouraged to participate in these activities as well. By becoming part of the campus community international visitors will learn much about American life, and also have opportunities to share language and culture with Americans.

The downtown area of Philadelphia is referred to as Center City and can be reached by public transportation (train or bus) as well as private vehicle. Center City Philadelphia offers much to visitors because of its rich historical story of the American Revolution. Center City is also home

Additional information about historic and cultural venues is available via the following websites.

www.philly.com

www.gophilly.com

www.phila.gov/visitors/

www.visitphilly.com

PHILADELPHIA AREA HISTORIC AND CULTURAL SITES

Academy of Music

African American Museum

American Swedish Museum

Atwater Kent Museum

Azalea Garden at Boathouse Row on the Schuylkill River

Franklin Institute

Independence Hall and Liberty Bell

Independence Visitor Center

International House – University of Pennsylvania

Independent Seaport Museum

Italian Market

Japanese House and Gardens in Fairmont Park

Kimmel Center for Performing Arts

Philadelphia City Hall

Philadelphia Museum of Art

Philadelphia Zoo

National Museum of American History

Reading Terminal Market

Longwood Gardens

Valley Forge Historic Park

TRANSPORTATION

AIR TRANSPORTATION

Philadelphia International Airport is a major world-class hub serving the following airlines: Delta, Air Canada, United, American, Midwest, Continental, Southwest, US Airways, British Airways, Frontier, and AirTran. Flight, ground transportation, and parking information can be found at the airport web site: <http://www.phl.org>.

Philadelphia International Airport

8000 Essington Avenue
Philadelphia, PA 19153
Telephone: 215-937-6937 (General Information)
215-580-7800 (Bus and Rail Information)
215-863-4271 (United States Customs and Immigration)

Newark Liberty International Airport

10 Toler Pl
Newark, NJ 07114
General information: 1-973-961-6000
Ground Transportation
800-AIR-RIDE (247-7433)

John F. Kennedy International Airport (JFK), Queens, NY

JFK Expy & S Cargo Rd
Jamaica, New York, NY 11430
Telephone: 718- 244-4444

GROUND TRANSPORTATION

Public transportation by bus and trains serve Philadelphia, Bucks, Chester, Delaware, and Montgomery Counties. The Southeastern Pennsylvania Transportation Authority (SEPTA) provides these services to residents of Philadelphia and surrounding suburbs. The SEPTA website should be accessed for complete information regarding schedules and locations: www.septa.org.

Buses stop directly in front of the University's Northeast campus on Frankford Avenue and connect with regional terminals. The SEPTA Trenton Line train station is located within walking distance of the campus.

LOCAL COMMUNITY RESOURCES

BANKS

Bank of America

2439 Welsh Road
Philadelphia, PA 19114
Telephone:
1-800-432-1000

Bank of America

9501 Bustleton Ave,
Philadelphia, PA 19115
Telephone:
1-800-432-1000
1- 215- 464-6431

First Citizens Bank

8423 Frankford Ave,
Philadelphia, PA 19136
Telephone:
1-215- 335-0650

PNC Bank

6705 Rising Sun Avenue
Philadelphia, PA 19111
Telephone:
1-215-728-5450

PNC Bank

2401 Welsh Road
Philadelphia, PA 19114
Telephone:
1-215-698-5969

TD Bank

2231 Cottman Avenue
Philadelphia, PA 19149
Telephone:
1-215-722-6441

Wells Fargo Bank

9475 Roosevelt Blvd.
Philadelphia, PA 19114
Telephone:
1-215-673-1631

Wells Fargo Bank

2349 Street Rd.
Bensalem, PA 19020
Telephone:
1-215-638-6063

BOOKSTORES

Barnes & Noble College

Campus Center
9801 Frankford Ave,
Philadelphia, PA 19114
Telephone:
1-267- 341-3588

Books Are Fun

1320 Grant Ave
Philadelphia, PA 19115
Telephone:
1-215- 432-0775

FAST FOOD/ RESTAURANTS

China Gate

3822 Morrell Ave,
Philadelphia 19114
Telephone:
1-215- 612-8366
Mon-Thu: 11am-11pm
Fri-Sat: 11am-12am
Sun: 12pm-10:30pm

Hunan Star Restaurant

7203 Frankford Ave,
Philadelphia, PA 19135
Telephone:
1-215-338-8288
1- 215-618-3487
Delivery Hours:
Mon-Thu: 11am-10:30 pm
Fri- Sat : 11am-11:30 pm
Sun: 12pm-10:00 pm

Burger King

9220 Frankford Avenue
Philadelphia, PA 19114
Telephone:
1-215- 338-7918

Burger King

171 W Cheltenham Ave
Philadelphia, PA 19144
Telephone:
1-215-438-0664

Burger King

5921 Rising Sun Ave
Philadelphia, PA 19120
Telephone:
1-215-722-0432

Boston Market

9113 Roosevelt Blvd
Philadelphia, PA 19114
Telephone:
1-215-969-4200

Villagio Pizza

9233 Frankford Ave,
Philadelphia, PA 19114
Telephone:
1-215-333-4414

KFC

9021 Frankford Ave,
Philadelphia, PA 19114
www.kfc.com
Telephone:
1-215-335-3035

McDonald's

5219 Frankford Ave
Philadelphia PA 19120
Telephone:
1-215-288-0979

McDonald's
7901 Oxford Ave
Philadelphia, PA 19111
Telephone:
1-215-725-8650

McDonald's
8901 Frankford Ave
Philadelphia, PA 19136
Telephone:
1-215-332-8007

FLORISTS

Maureen's Flowers
3826 Morrell Avenue
Philadelphia PA 19114
Telephone:
1-215- 637-6370
(800) 637-6440
<http://www.maureensflowers.com>

Torresdale Flower Shop
7332 Frankford Ave.
Philadelphia PA 19136
Telephone:
1-215- 338-5990
(800) 338-5367
<http://www.torresdaleflowers.com>

HOSPITALS

Nazareth Hospital
2601 Holme Avenue
Philadelphia, PA 19152
Telephone:
1-215-335-6000

Aria Health
Knights & Red Lion Roads
Philadelphia, PA 19114
Telephone:
1-215-612-4000

Aria Health

4900 Frankford Ave,
Philadelphia, PA 19124
Telephone:
(215) 831-2000

**Thomas Jefferson
University Hospital**
1015 Chestnut Street
Philadelphia, PA 19107
Telephone:
1-215-955-1562

Pennsylvania Hospital
210 West Washington
Square 4
Philadelphia, PA 19106
Telephone:
1-215-829-7600

**St. Christopher's
Hospital for Children**
Erie Avenue at Front St.
Philadelphia, PA 19134
Telephone:
1-215-427-5292

HOTELS/MOTELS

Holiday Inn Express
1329 Bristol Pike,
Bensalem, PA 19020
Telephone:
1-866-577-4817
(Located 1.7 miles from
Holy Family University)

Four Points
9461 Roosevelt Blvd
Philadelphia, PA 19114
Telephone:
1-866-599-6674
(Located 2.4 miles from
Holy Family University)

MOVIE THEATRES

AMC
1149 Franklin Mills Circle
Philadelphia, PA 19154
Telephone:
1-215-612-2740
Showtime Hotline:
888-AMC-4FUN

AMC
1336 Bristol Pike
Bensalem, PA 19020
Telephone:
1-215-639-4714

PLACES OF WORSHIP

Baptist Churches

**Andalusia Baptist
Church**
1041 Colonial Avenue
Bensalem, PA 19020
Telephone:
1-215-639-1055

**Bensalem Baptist
Church**
3351 Richlieu Road
Bensalem, PA 19020
Telephone:
1-215-639-5433

**First Ukrainian Baptist
Church**
6000 Large Street
Philadelphia, PA 19149
Telephone:
1-215-288-4888

**Neshaminy Valley
Baptist Church**
2895 Bristol Road
Bensalem, PA 19020
Telephone:
1-215-752-9333

Whitehall Baptist Church
3541 Avalon Street
Philadelphia, PA 19114
Telephone:
1-215-637-9677

Catholic Churches

Our Lady of Calvary Parish
11024 Knights Rd
Philadelphia, PA 19154
Telephone:
1-215- 637-7515
Fax: 1-215-637-7517

Christ The King Parish
3252 Chesterfield Rd
Philadelphia, PA 19114
Telephone:
1-215- 632-1144
Fax: 1-215-632-4933

St Dominic Parish
8504 Frankford Ave
Philadelphia, PA 19136
Telephone:
1-215- 624-5502
Fax: 1-215-333-1750

St Katherine of Siena Parish
9700 Frankford Ave
Philadelphia, PA 19114
Telephone:
1-215-637-7548
Fax: 1-215- 637-0146

Church of Christ

Church of Christ Scientist
3157 Mechanicsville Road
Bensalem, PA 19020
Telephone:
1-215-245-5275

Northeast Philadelphia Church of Christ
3200 Primrose Avenue
Philadelphia, PA 19114

Telephone:
1-215-677-2639

St Stephen's United Church of Christ
4201 Princeton Ave
Philadelphia PA 19135
Telephone:
1-215- 624-3262

Episcopal Churches

All Saints Episcopal Church
9601 Frankford Avenue
Philadelphia, PA 19114
Telephone:
1-215-637-8787

Christ Church Eddington
2026 Street Road
Bensalem, PA 19020
Telephone:
1-215-638-2650

Church of the Redeemer
1065 Bristol Pike
Bensalem, PA 19020
Telephone:
1-215-639-4387

Lutheran Churches

Calvary Lutheran Church of Bustleton
9610 Northeast Avenue
Philadelphia, PA 19115
Telephone:
1-215-673-6789

Peace Lutheran Church
3900 Hulmeville Road
Bensalem, PA 19020
Telephone:
1-215-638-3063

Saint David's Evangelical Lutheran Church
9169 Academy Road
Philadelphia, PA 19114.
Telephone:
1-215-332-7424
Fax: 215-333-509

Methodist Churches

Bensalem United Methodist Church
4300 Hulmeville Road,
Bensalem, PA 19020
Telephone:
1-215-245-1215

Bustleton United Methodist Church
9707 Bustleton Ave
Philadelphia, PA 19115
Telephone:
1-215- 673-1504

Newtown Methodist Church
Methodist
503 Grant Street
Newtown, PA 18940
Telephone:
1-215-968-0830

Mosques

Muhammad's Mosque of Islam
2508 North Broad Street
Philadelphia, PA 19132
Telephone:
1-215-228-6044

United Muslim Movement, Inc.
1251 Point Breeze Avenue
Philadelphia, PA 19146
Telephone:
1-215-467-1665

**Northeast Philadelphia
Islamic Center**
1421 Tyson Ave
Philadelphia, PA 19111
Telephone:
1-267-258-7878

Orthodox Churches

**St. Peter & St. Paul
Albanian Orthodox
Church**
9230 Old Bustleton
Avenue
Philadelphia, PA 19115
Telephone:
1-215-676-3311

**St. Josaphat's Ukrainian
Catholic Church**
4521 Longshore Avenue
Philadelphia, PA 19135
Telephone:
1-215-332-8488

**Ukrainian Catholic
Cathedral of the
Immaculate Conception**
830 North Franklin Street
Philadelphia, PA 19123
Telephone:
1-215-922-2845

Pentecostal Churches

**Pentecostal Christian
Church**
4716 Tyson Avenue
Philadelphia, PA 19135
Telephone:
1-215-624-5164

**The Love Fellowship
Tabernacle Church**
5918 Hulmeville Road
Bensalem, PA 19020
Telephone:
1-215-741-0525

Presbyterian Churches

**Bensalem Presbyterian
Church**
2826 Bristol Road
Bensalem, PA 19020
Telephone:
1-215-757-7800

**Eddington Presbyterian
Church**
3650 Bristol Pike
Bensalem, PA 19020
Telephone:
1-215-639-5347

Synagogues and Temples

**Congregation of Shaare
Shamyim**
9768 Verree Road
Philadelphia, PA 19115
Telephone:
1-215-677-1600

Kehilat Chaverim
4242 Bensalem Blvd.
Bensalem, PA 19020
Telephone:
1-215-633-9930

PHARMACIES AND DRUG STORES

CVS Pharmacy
8525 Frankford Avenue
Philadelphia, PA 19136
Telephone:
1-215-331-9762

CVS Pharmacy
1301 Rhawn Street
Philadelphia, PA 19111
Telephone:
1-215-342-1445

CVS Pharmacy
5843 Rising Sun Ave,
Philadelphia, PA 19120
Telephone:
1-215-728-4146

Rite Aid
9200 Frankford Avenue
Philadelphia, PA 19114
Telephone:
1-215-708-1591

Rite Aid
9910 Frankford Avenue
Philadelphia, PA 19114
Telephone:
1-215- 824-2700

Rite Aid
5694 Rising Sun Ave
Ste. 11
Philadelphia, PA 19120
Telephone:
1-215-725-5132

Walgreens
7001 Frankford Avenue
Philadelphia, PA 19135
Telephone:
1-215-543-0715

Walgreens
12050 Bustleton Ave.
Philadelphia PA 19116
Telephone:
1-215-673-0937

Walgreens
7201 Castor Avenue
Philadelphia, PA 19149
Telephone: 1-215-554-
6750

Walmart
9745 Roosevelt Blvd.
Philadelphia, PA 19114
Telephone:
1-215-698-0350

Walmart
Philadelphia Mills
4301 Byberry Road
Philadelphia, PA
Telephone:
1-215-281-3446

POLICE & LAW ENFORCEMENT

**Holy Family University
Public Safety
Department**
Campus Center Room 101
Telephone:
1-267-341-3361

Philadelphia Police Department

District 2 Headquarters
2831 Levick Street
Philadelphia, PA 19149
Telephone:
1-215-686-3020

District 8 Headquarters
3100 Red Lion Rd,
Philadelphia, PA 19114
Telephone:
1-215-686-3080

Emergency: Dial 911
Non-emergency: Dial 311

PUBLIC LIBRARIES

**Free Library of
Philadelphia
(Main Branch)**
1901 Vine Street
Philadelphia, PA 19103
Telephone:
1-215-686-5322
<http://www.freelibrary.org/>

Hours
Mon-Thur: 9am-9pm

Friday: 9am-6pm
Saturday: 9am-5pm
Sunday: 1pm-5pm

**Free Library of
Philadelphia**
9233 Roosevelt Blvd.
Philadelphia, PA 19114
Telephone:
1-215-685-0498

Hours
Mon, Wed: 1pm-9pm
Tue, Thur, Fri, Sat:
10 am-5 pm
There is a Book Drop at
this Location

**Free Library of
Philadelphia**
2228 Cottman Avenue
Philadelphia, PA 19149
Telephone:
1-215-685-0501

Hours
Mon-Wed: 1pm-9pm
Thur-Sat: 10am-9pm
There is a Book Drop at
this Location

**Free Library of
Philadelphia**
Katherine Drexel Branch
11099 Knights Rd Branch
Philadelphia, PA 19154
Hours
Mon, Wed: 12pm-8pm
Tues, Thur 10am-6pm
Fri: 10am-5pm

UNITED STATES POSTAL SERVICES

<http://www.usps.com>

Post Office
1735 Franklin Mills Cir
Philadelphia, PA 19154
(800) 275-8777

Telephone:
1-215-612-2947
Fax: 1-215-612-2947

Hours
Mon-Fri: 10am-6pm
Sat: 10am-5pm
Sun: Closed

Post Office
10380 Drummond Rd
Philadelphia, PA 19154
Telephone:
1-215-632-3774
Fax: 1-215-632-3377

Hours
Mon-Fri: 9am-5pm
Sat: 9:30am-12pm
Sun: Closed

Post Office
8232 Frankford Ave St
Philadelphia, PA 19136
(800) 275-8777

Hours
Mon-Fri: 9am-4:30pm
Sat: 9am-12pm
Sun: Closed

SHOPPING

Philadelphia Mills Mall
1735 Franklin Mills Circle
Philadelphia, PA 19145

Neshaminy Mall
707 Neshaminy Mall
Bensalem, Pennsylvania
19020

Telephone:
1-215-357-6100

MALL HOURS
Mon-Sat: 10am-9pm
Sun: 11am-6pm

SUPERMARKETS

Food Basics

8920 Frankford Ave,
Philadelphia, PA 19136
Telephone:
1-215-305-0005

Kmart

8800 Frankford Ave
Philadelphia, PA 19136
Telephone:
1-215-332-5131

Kmart

1837 Street Rd
Bensalem, PA 19020
Telephone:
1-215-245-8845

Walmart Supercenter

4301 BYBERRY ROAD
Philadelphia, PA
Telephone:
1-215-281-3159

Pathmark

8700 Frankford Ave
Philadelphia, PA 19136
Telephone:
1-215- 331-1800

Pathmark

85 Franklin Mills Blvd
Philadelphia, PA
Telephone:
1-215-612-0900

Shoprite

9910 Frankford Ave
Philadelphia, PA 19114
Telephone:
1-215-637-1555

SOCIAL SECURITY OFFICES

2 PENN CTR STE 2000A
1500 JFK Blvd 20th Floor
Philadelphia, PA 19102
Telephone:
(800) 772-1213

2929 N Broad St
Philadelphia, PA 19132
Telephone
1-215-225-9165

2373 Welsh Rd,
Philadelphia, PA 19114
Telephone:
1-800-772-1213
TTY: 1-800-325-0778

Hours:

Mon, Tue, Thur, Fri:
9am-3pm
Wed: 9am-12pm
Sat-Sun: CLOSED

DIRECTORY

THE MAILING ADDRESS FOR THE UNIVERSITY:

Holy Family University
9801 Frankford Avenue
Philadelphia, PA 19114-2009
USA

General Telephone: 1-215-637-7700
Web site: <http://www.holyfamily.edu>

International Affairs Office
ATTN: Sister Josita Churla MA, MS
Designated School Official
Telephone: 1-267-341-3469
E-mail: jchurla@holyfamily.edu

School of Arts and Sciences
Rochelle Robbins, PhD, Dean
Telephone: 1-267-341-3640
E-mail: srobbins@holyfamily.edu

School of Business Administration
J. Barry Dickinson, PhD, Dean
Telephone: 1-267-341-3440
E-mail: jdickinson@holyfamily.edu

School of Education
Kevin Zook, PhD, Dean
Telephone: 1-267-341-3565
E-mail: kzook@holyfamily.edu

School of Nursing and Allied Health Professions
Cynthia Russell, RN, PhD, Dean
Telephone: 1-267-341-3292
E-mail: crussell@holyfamily.edu

Public Safety
Joseph McBride, BS
Telephone: 1-267-341-3361 or 1-267-341-3362
E-mail: jmcbride@holyfamily.edu

Office of Residence Life
Brett Buckridge, MA
Telephone: 1-267-341-3204
E-mail: bbuckridge@holyfamily.edu

Health Services Office
Maureen Niche CRNP
Telephone: 1-267-341-3262
E-mail: mniche@holyfamily.edu

IMPORTANT OFFICES FOR INTERNATIONAL STUDENTS AND VISITING SCHOLARS:

LOCATIONS

AQ Aquinas Hall
 NWT Newtown
 CC Campus Center
 ETC Education & Technology Center
 HFH Holy Family Hall
 LIB Library
 NEP Northeast Philadelphia Campus
 UAC Undergraduate Admissions Center
 W Woodhaven

<u>Office/Department</u>	<u>Location</u>	<u>Extension</u>
International Affairs Office	225 HFH	3469
Academic Advising Center	215 HFH	3221
Academic Affairs	225 HFH	3207
Academic Student Services	102 HFH	3209
Activities Office	206 CC	3281
Admissions Office (Undergraduate)	200 UAC	3217
Arts & Sciences	323 HFH	3238
Athletics	132 CC	3353
Business Administration	AQ	3336
Bookstore	126 CC	3657
Business Office	202 HFH	3202
Campus Ministry	224 CC	3261
Careers Center	216/218 CC	3223
Campus Center Reception Desk	101 CC	3606
Campus Center Special Services	214 CC	3355/3509
Center for Academic Enhancement	2nd Floor Library	3326
Computer Technology Services	(Help Desk)	3402
Continuing Education (Woodhaven)	W	5004
Convent	Delaney Hall	3735
Cooperative Education	222 ETC	3406
Counseling Center	213 A-B	3232
Cub Café	1st Floor ETC	3506

Dining Commons	CC	3263
Disability Services	222 CC	3231
Diversity Office		3515
Duplicating Office	G-11 NEB	3276
Education School	445 ETC	3246
Fitness Center	G-1 CC	3594
Food Service	117 CC	3263
Graduate Admissions	102 HFH	3327/3555
Health Services	G-07 CC	3262
Human Resources	209 HFH	3479
Instructional Materials Center	444 ETC	3363
Library	LIB	3315
Mailroom	15 HFH	3260
Newtown Campus	NWT	4000
President's Office	216 HFH	3220
Public Safety	101 CC	3361
Registrar	205 HFH	3212/3265
Special Services	214 CC	3509/3355
Student Clubs/Organizations	202 CC	3235
Student Government Association	204 CC	3235
Switchboard (Northeast Campus)	214 HFH	0
Switchboard (Newtown)	1st Floor NWT	4000

HOLY FAMILY UNIVERSITY

Northeast Philadelphia Campus



1. Campus Center: Athletics, Bookstore, Campus Ministry, Careers Center, Chapel, Counseling Center, Dining Hall, Disability Services, Fitness Center, Gymnasium, Health Services (Nurse), Residence Life, Security Command Center, Special Services, Student Activities, Student Government, Student Lounge, Student Publications, Student Services

2. Shepherd's Fold: Maintenance

3. St. Joseph's Hall: Student Residence

4. Nurse Education Building: Duplicating for Faculty/Staff, Nursing Computer Lab, Nursing Simulation and Practice Laboratory, School of Nursing and Allied Health Professions

5. Holy Family Hall: Academic Advising, Academic Affairs, Business Office, Communications Suite, Computer Labs, Enrollment Services, Faculty Lounge, Finance Offices, Financial Aid, Graduate Admissions, Human Resources, Information Technology, Institutional Research, Janitorial, Mailroom, Maintenance, President's Office, Purchasing, Radiologic Science Offices and Lab, Registrar, School of Arts and Sciences, Science Labs, Switchboard, Treasurer

6. Labyrinth

7. Education & Technology Center: Art Gallery and Studios, Computer Labs, Cooperative Education, School of Education, Student and Faculty Lounges, Tiger Cub Café

8. Undergraduate Admissions Center

9. Marian Hall

10. University Library: Archives, Audio Visual, Center for Academic Enhancement, Computer Lab

11. Alpha House Nursery School and Kindergarten

12. Aquinas Hall: School of Business Administration

13. Garden Residence: Student Residence

14. Delaney Hall: Sisters of the Holy Family of Nazareth Residence

15. Stevenson Lane Residence: Student Residence

16. Athletic Field