

2019-2020 Financial Aid Filing Information

PRIORITY DEADLINES

In order to ensure that your financial aid will be in place by the billing due date, all financial aid paperwork should be received by the following dates. If not, you will be required to pay your bill by the billing due date and then be reimbursed after your aid has been disbursed.

For the Summer 2019 terms	March 15, 2019
For the Fall 2019 & Spring 2020 semesters	April 1, 2019
For the Spring 2020 semester	November 1, 2019
(new students beginning in Spring 2020)	

FILING CHECKLIST

The items below are the essential steps in the financial aid process. Please check off each step once you have completed it.

- Submit your **2019-2020 Free Application for Federal Student Aid (FAFSA)** by the priority deadline shown above. File online at www.fafsa.gov. In order to electronically sign your FAFSA on the Web, you (and a parent, if parental information is required on the FAFSA) will need to create a Federal Student Aid ID (FSA ID) and password at <https://fsaid.ed.gov>.
- If you wish to apply for financial aid for the 2019 summer terms, submit a **2019 Holy Family Summer Financial Aid Application**, in addition to the FAFSA listed above. You can print this form from our web site, www.holyfamily.edu/finaid/forms (choose "2019-2020"). This form should be submitted to the Financial Aid Office.
- For new borrowers of Federal Direct Loans, file a **Federal Direct Loan Master Promissory Note (MPN)** and complete **Entrance Counseling**. This can be done on-line at studentloans.gov.
- Submit any other forms requested by the Financial Aid Office. You may also be requested to submit paperwork to your state grant agency. Be sure to respond to any requests promptly to avoid delays in the processing of your financial aid.

If you do not have web access, you can pick up forms (other than the FAFSA) in the Financial Aid Office, Room 203 of Holy Family Hall or at the front desk of our Newtown site. You may also call or email our office using the information at the top of this page and we will be happy to mail them to you. Once we receive all necessary information, we will process your aid and send your award letter. Returning students will have aid processed after the Spring 2019 grades are finalized (usually June) and once you are registered for the Fall 2019 semester. New students will have aid processed once you are accepted to a degree or teacher certificate program and registered for the Fall 2019 semester. Aid applications filed by the priority deadlines listed above are processed first. Applications filed after that date are awarded on a funds-available basis.

OTHER IMPORTANT INFORMATION

- If you (or your family) have special circumstances that occurred in 2017 that you were not able to indicate on the FAFSA, you may submit a **Special Circumstances Form** to the Financial Aid Office. You can print this form from our web site, www.holyfamily.edu/finaid/forms (choose "2019-2020") after April 30, 2019.
- Returning students must maintain Satisfactory Academic Progress (SAP) in order to maintain eligibility for their financial aid each year. A detailed description of Holy Family's SAP policy can be found in the Undergraduate and Graduate University Catalogs or at www.holyfamily.edu.
- In order to receive federal, state, and some Holy Family funded aid, you must be accepted into a degree program or teacher certification program. You must also be a U.S. citizen, national or permanent resident of the U.S. or one of its territories. Most types of financial aid require you to be enrolled at least half-time per semester (for graduate and doctoral students, at least 3 credits per semester; for undergraduate students, at least 6 credits per semester, and if undergraduate enrolled in modular sessions, this may be any combination of sessions within a semester totaling at least 6 credits). For some kinds of aid, you must be full-time (at least 12 credits per semester for undergraduate students, 6 credits per semester for graduate and doctoral students). Federal Pell Grants may be awarded for less than half-time enrollment for eligible undergraduate students.
- The PA State Grant Program requires students to be enrolled in a minimum of 50% classroom instruction to receive their full PA State Grant award amount. Students enrolled in greater than 50% online/blended (hybrid) courses during any semester will receive a reduced State Grant award.
- PHEAA state grant rules require that undergraduates enrolled in modular sessions must be enrolled in a minimum of 3 credits per session for **all sessions** of a semester to receive a PHEAA state grant (i.e. students must be continuously enrolled for a minimum of 15 weeks per semester).
- Students enrolled in modular sessions will not have their aid disbursed to their accounts until the end of the add/drop period of the last session of each semester.
- Additional aid is not awarded to cover overload courses or double majors.
- Please forward notification of scholarships that you will receive from any sources other than Holy Family University. If you will receive tuition reimbursement, please send a copy of your company's tuition reimbursement policy on their letterhead.
- Federal Direct Loans and Federal Pell Grants are the only sources of aid that may be awarded for a fifth year of full-time undergraduate enrollment.
- Graduate students and students pursuing a second bachelor's degree or teacher certification are only eligible to receive Federal Direct Loans.
- Graduate students pursuing a teacher certification, not a master's degree, will have their Federal Direct Loan eligibility based on undergraduate loan limits.
- Graduate students can only receive financial aid for graduate credits since undergraduate credits are not degree requirements.
- The application of aid to your bill certifies that you understand your rights, responsibilities and the policies as detailed above and on our web site, www.holyfamily.edu/finaid.

Please feel free to contact the Financial Aid Office with any questions that you may have during the filing process. We are here to help make this important process go as smoothly as possible.